Career Support Guidance for Int'l Students

Andrew KAZ (Graduate School of Intercultural Studies) Supervised by Akiko IKEMURA (Career Center) Global Career Development Program at Kobe U

Contents





神戸大学キャリアセンター

〒657-8501 神戸市灘区鶴甲1丁目2-1 TEL 078-803-5217 鶴甲第1キャンパスA棟1階 9:00~17:00(土日祝日は休室)

最寄駅から

徒歩 阪急「六甲」駅から約15~20分

バス

阪神「御影」駅、JR「六甲道」駅、 阪急「六甲」駅より 神戸市バス 16系統六甲ケーブル下行き乗車 (□) 「神大国際文化学研究科前」下車

タクシー

阪神「御影」駅より約15~20分, JR「六甲道」駅より約10~15分, 阪急「六甲」駅より約5~10分

Kobe University Career Center

Located in Tsurukabuto 1st Campus 9:00-17:00 (except for weekends and holidays)



Google Maps Link

Access:

Kobe City Bus #16 from Hanshin Mikage, JR Rokkomichi, and Hankyu Rokko stations Get off at "Shindai Kokusai Bunkagaku Kenkyuka Mae"

http://www.career.kobe-u.ac.jp/access/

Navigating the Career Center Website



Search for "Kobe University Career Center".

	Go	ogle		
Q Kobe Universit	y Career Center		× 🎐 💿	
Skobe university	career center			
	Google Search	I'm Feeling Lucky		

2 Click "KOBE UNIVERSITY 神戸大学キャリアセンター".

About 13,900,000 results (0.45 seconds)

神戸大学 https://www.kobe-u.ac.jp > career_alu :

Career and Alumni | Kobe University

Home; Career and Alumni. Career and Alumni. Career · A message from the **Career Center** Director · Internships · **Kobe University** Tokyo Office.

神戸大学

http://www.career.kobe-u.ac.jp · Translate this page

<u>KOBE UNIVERSITY神戸大学キャリアセンター</u>

KOBE UNIVERSITY 神戸大学キャリアセンター. リンク矢印 企業の皆様へ ... Global Job Session & OB/OG (alumni) Exchange Meeting 【全学年対象:3/15】 就職支援システム(KUCS)について・博士学生向けインフォメーション・東京分室について You've visited this page 2 times. Last visit: 1/5/22

神戸大学 https://www.kobe-u.ac.jp > disclosure > index11_en :

Student Support | Kobe University

Support for study, living in Japan, and career. Study Support ... • Kobe University Career

Sign in to ge search resp Alread

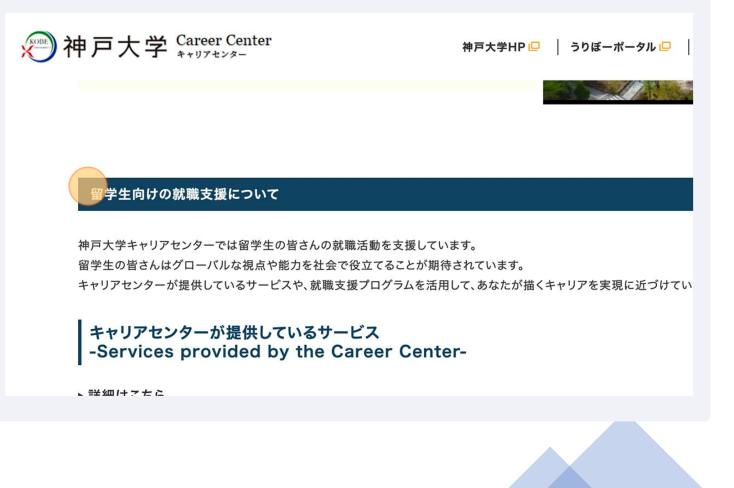
Click 留学生向けインフォメーション (Information for International Students).



Job Hunting Assistance for International Students

4

The Kobe University Career Center helps international students navigate the Japanese job hunting system. Japanese companies want international students to use their global perspectives and abilities to benefit society. The Career Center and Job Hunting Support Program (Global Career Development Program at Kobe U) provide services to help you reach your career goals.



5 Click here to see services provided by the Career Center.

神戸大学キャリアセンターでは留学生の皆さんの就職活動を支援しています。 留学生の皆さんはグローバルな視点や能力を社会で役立てることが期待されています。 キャリアセンターが提供しているサービスや、就職支援プログラムを活用して、あなたが描くキャリアを実現に近づけてい

キャリアセンターが提供しているサービス -Services provided by the Career Center-

▶詳細は<u>こちら</u>

その他就職支援情報 -Support Program and Information for International Students-



神戸グローバル人材育成プログラム (Global Career Development Program at Koba LI) 就職関連情報 (Information for job hunti guidance)

Career Counseling

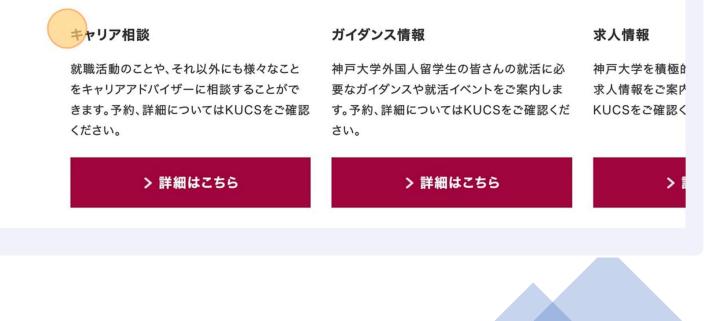
6

Get career guidance by consulting with a career advisor who can assist you with your job search and provide advice on other areas such as document checks and job hunting etiquette. You can make reservations and learn more about these services by checking KUCS.

留学生の皆さんはグローバルな視点や能力を社会で役立てることが期待されています。 キャリアセンターが提供しているサービスや、就職支援プログラムを活用して、あなたが描くキャリアを実現に近づけてい

キャリアセンターが提供しているサービス -Services provided by the Career Center-

▼詳細は<u>こちら</u>



Guidance Information

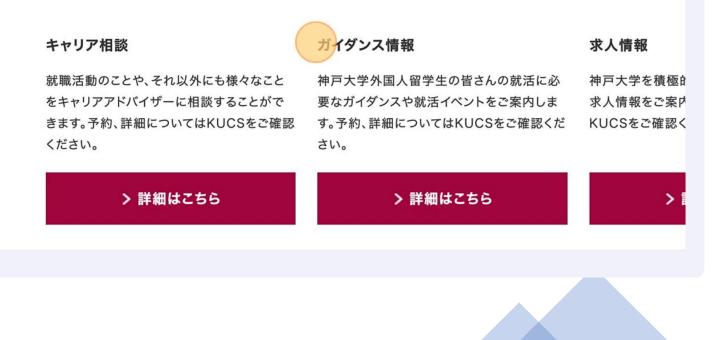
7

We offer guidance seminars and organize job hunting events specifically for international students at Kobe University. You can make reservations and learn more about these services by checking KUCS.

留学生の皆さんはグローバルな視点や能力を社会で役立てることが期待されています。 キャリアセンターが提供しているサービスや、就職支援プログラムを活用して、あなたが描くキャリアを実現に近づけてい

キャリアセンターが提供しているサービス -Services provided by the Career Center-

▼詳細は<u>こちら</u>





Recruitment Information

We have job postings available from companies that are looking to hire from Kobe University. To learn more, please visit KUCS.

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よ視点や能力を社会で役立てることが期待されています。
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るサービスや、就職支援プログラムを活用して、あなたが描くキャリアを実現に近づけていきましょう。

≧供しているサービス led by the Career Center-



9

Support Desk for Visiting International Student Alumni

We help international students connect with fellow international student alumni who can provide information about their company or industry. Click here to access the ""Visiting OBOG"" Support Desk For International Students webpage and apply (available in English).



10

Check out other links for employment related information for international students, such as WeXpats Jobs, where jobs are posted for many nationalities, and you can search jobs by Japanese level and location.

レ人材活用運営協議会	> 高度外国人材活躍推進ポータル:
§連合会) □	> 外国人材の方に □
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eration)	高度外国人材に関心の高い企業の求人情報等が掲載されていま
業への就職支援情報があります。	す。
ІІGOTO.COМ 🗖	> WeXpats Jobs 🗆
≀支援情報サイト	多くの国籍の求人掲載があり、日本語レベルや勤務地などからの
륗載されています。	求人検索が可能です。
雇用サービスセンター 💷	> 留学生就職支援ネットワークシステム > (アジア人財ネットワーク) □

****IMPORTANT**** Sign up for the Global Career Development Program!

11

Click here to join the Global Career Development Program at Kobe U and receive job hunting information for international students directly.

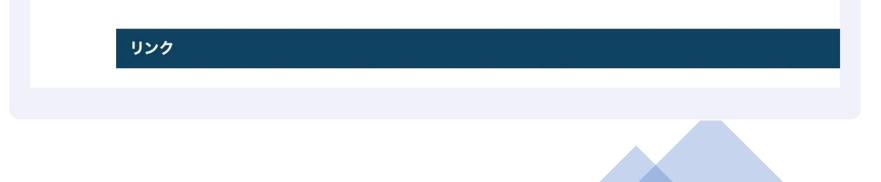
その他就職支援情報

-Support Program and Information for International Students-

神戸グローバル人材育成プログラム (Global Career Development Program at Kobe U) 就職関連情報 (Information for job hunti guidance)



> 詳細はこちら Click here for mor





Enter your personal information in the application form (be sure to include your email).

以下のフォームに必要事項を入力し、送信してください。



13 Click this button to submit your application.

questions or
concerns, feel
free to write
them here.)

※入力された個人情報は厳正に管理し、本プログラムの連絡にのみ使用し他の目的には一切利用しません。

*Your personal information will be kept confidential and used only to contact you about this program. It will not be used any other purpose.





IMPORTANT Access Global Career Development Program on BEEF Venture

14 Search for "BEEF Venture Global Education Center" and click this link.

Google beef venture global education center Q Maps Shopping : More I News Images Tools Q All About 27,400,000 results (0.68 seconds) 神戸大学 R http://www.kisc.kobe-u.ac.jp > leaning_japanese GEC Japanese Learning Program | GEC - Kobe University ... The GEC International Student Education Division offers Japanese language courses to all international ... > Access to 'BEEF Venture' (BEEF Venture) http://www.kisc.kobe-u.ac.jp > english > seminar-event Global Career Seminar | GEC The "Global Career Seminar (Global Job Fair)" supports international students' job hunting activities and is organized by the Kobe University Global ...

Facebook

https://www.facebook.com > KobeUniversityInternationa...



15 Click "BEEF Venture"

5. How to register for classes

6. Notes for taking classes

7. FAQ

<Related links>

>Online Placement Test (GEC-JTest C)

>The application form for the intensive Japanese Language Course [EXCEL]

>URIBO-Portal: Access to the Academic Affairs Information System&LMS 'BEEF' (URIBO-

Portal C)

>How to use 'BEEF' (How to take GEC Japanese Classes) (YouTube C)

>Access to 'BEEF Venture' (BEEF Venture C)

>Rules to follow when Classes (including Final Exams) are Cancelled due to

Suspension of Public Transportation and/or Weather Warnings [PDF]

In the following cases, all classes and examinations will be cancelled.

For more detailed information please click on the {link} D.

1. Suspension of public transport services.

2. In the event that weather warnings (strong winds, heavy snowfall, snowstorms) are issued.

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3. In the event that 'Evacuation Instruction' and 'Emergency Safety Measures' warnings have been issued.

16 Search for "Global Career Development Program".

ご迷惑をおかけして申し訳ございませんが,制限範囲内で有効活用いただけ 願いいたします.
Older topics
Search courses Go 3
My courses
♥ 国際文化学研究科学生用 BEEF Venture
All courses

17 Click the link to the program.

nture

/ Courses / Search / global career development

Search courses glot

	opment Program a	t Kobe	ム "Global Care U"
Search courses	global career development	Go	0
	Search courses	Search courses global career development	Search courses global career development Go

18

Click this button to enroll in the program on BEEF Venture and get access to all course contents.





Look through the contents for various resources in Japanese, English, and Mandarin!

神戸グローバル人材育成プログラム "Global Career Dev Program at Kobe U"

Home / My courses / 神戸グローバル人材育成プログラム



Using Kobe University Career Support (KUCS) Services

1 Click 留学生向けインフォメーション (Information for International Students).



2 Click the dropdown menu under Services provided by the Career Center.

X 197 / 八子 キャリアセンター

「仲戸大子FIFビ」 フリはーホーツルビ

神戸大学キャリアセンターでは留学生の皆さんの就職活動を支援しています。 留学生の皆さんはグローバルな視点や能力を社会で役立てることが期待されています。 キャリアセンターが提供しているサービスや、就職支援プログラムを活用して、あなたが描くキャリアを実現に近づけてい

キャリアセンターが提供しているサービス -Services provided by the Career Center-



その他就職支援情報 -Support Program and Information for International Students-

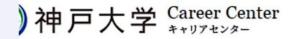
神戸グローバル人材育成プログラム (Global Career Development Program at 就職関連情報 (Information for job hunti

- 3
- Click here for information about career counseling services.

▼詳細は<u>こちら</u>



4 Click here to access the Kobe University Career Support (KUCS) website.



神戸大学HP 🖵 🔰 うりぼーポータル 🖵 🛛 プライノ

月曜日~金曜日 10:00~17:00(時期により実施日時を縮小する場合あり。) 相談は毎時0分開始で、相談時間は45分以内です。

キャリア相談の予約について

キャリア相談は神戸大学キャリアセンター就職支援システム(KUCS)からのWeb予約制です。

※初回ログイン・登録を済ませていないと予約は出来ません※ 初回ログイン用の【ID・パスワード】は、KUCSログイン画面に掲載しております。 ※電話での予約は受け付けていません※

キャリア相談のWeb予約方法

① 【<u>神戸大学キャリアセンター就職支援システム(KUCS)</u>】にログイン

2 【学校からのお知らせ】をクリック

3 【キャリア相談予約】をクリック

When logging into KUCS for the first time, your user ID is your student number and your password is your birthday (YYYYMMDD).



<初回ログイン用ユーザーID及びパスワードについて> 【ユーザーID】学籍番号(例:9876543Q、987Q654Q) 注:アルファベット部分については必ず半角大文字で入力してください 【パスワード】生年月日8ケタ(例:20201225、20210214)

5

学生登録情報は、所属学部・研究科に届出されている情報を反映しております。 登録情報に誤りがある場合はデータを修正すると共に、所属学部・研究科へ正しい情報を報告するようお願いいたしま

ー部、ご自身では情報を変更できない箇所がございますので、その場合は神戸大学キャリアセンターまでご連絡をくた ※この場合も所属学部・研究科への報告は必須です※

6 Click this button to login.



○及びパスワードについて>
 列:9876543Q、987Q654Q)
 ○いては必ず半角大文字で入力してください
 ○々(例) · 20201225 20210214)

7 Click this image to schedule career counseling.





9

Click on an available time slot (one with a green button that says 受付中). Some career counselors are available for consultations in English!



Choose either in-person (対面) or online (オンライン). 10

	実施場所
	神戸大学キャリアセンター内相談室
	実施方法を選択 *
	() 対面 ()オンライン
	相談内容
	進路相談 ▼
	相談內容詳細*

- Click this dropdown to specify the details of your appointment. 進路相談 Career Consultation 11

 - 内定辞退 Turning Down a Job Offer 書類添削 Document (Resume, Entry Sheet, etc.) Correction 筆記対策 Writing Prep 面接対策 Interview Prep

その他 - Other

時間 12000~12045	
実施方法を選択 *	
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相談内容	
進路相談 ▼	
相談内容詳細*	
1,000文字まで	
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12 Click this button to complete your reservation!

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内定辞退 ▼		
相談内容詳細 *		
1,000文字まで		
	予約する	
	閉じる	
天地力広 刈田よにはイノノイノ		

13 Click this image to see upcoming guidance seminars.



Click on an event you want to participate in (one with a green button that says 受付中).

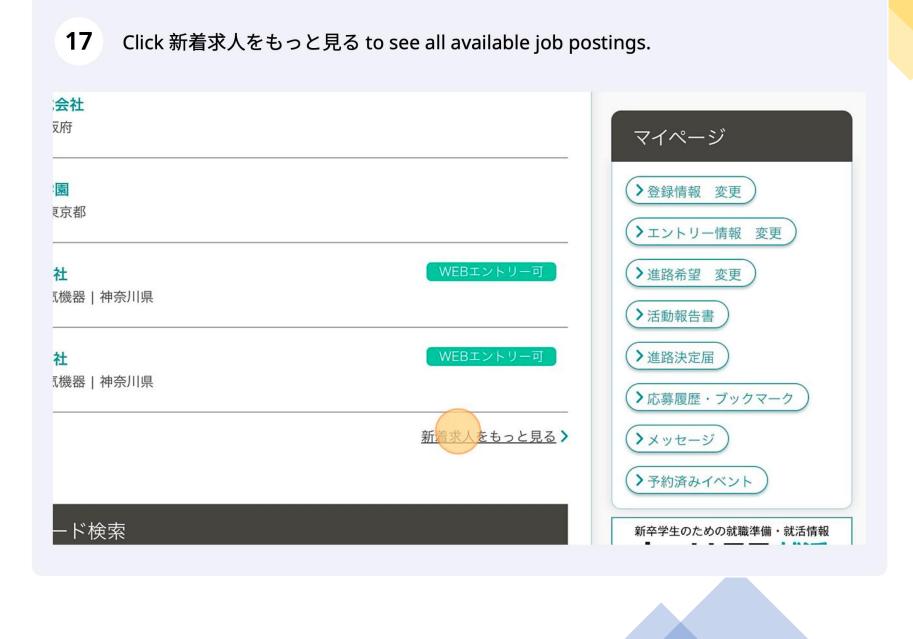


Click 申し込む to apply.

資料ダウンロード
317留学生ガイダンス.pdf 🖉 (563KB)
受付期間
2023/3/13 9:00 ~ 2023/3/17 12:59
←一覧へ戻る
申し込む
© DISCO Inc.

16 Click this image to see current job postings and recruitment information.





Contents





Click to access the Kobe University Global Education Center (GEC) homepage.

リンク

>神戸大学国際教育総合センター 🛛

Kobe University Center for International Education 就職に必要なビジネス日本語クラスや留学生の交流会や就活イベ ントも開催しています。 > Job Hunting Guide for Int (Japan Student Services 0

Job Hunting Guide for Internat English)

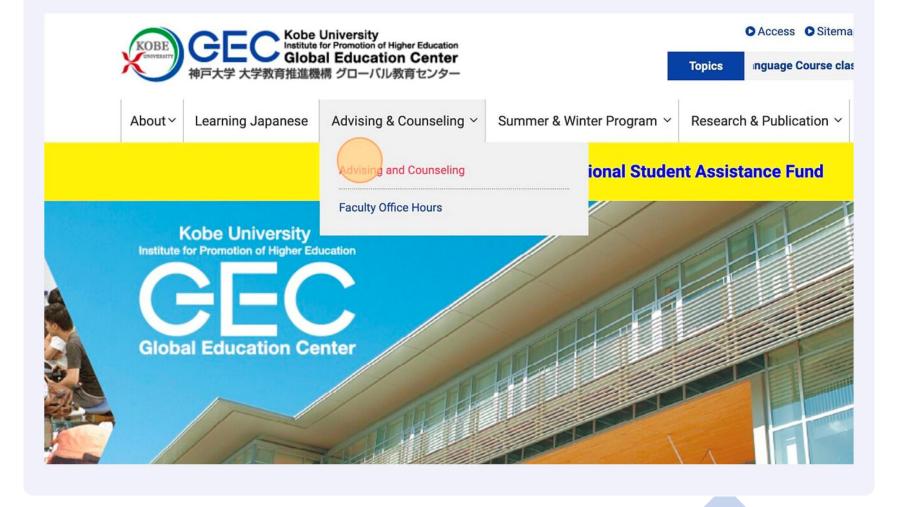
3 Click "ENGLISH"



人留学生教育支援事業 The Kobe University International Student Assistance Fund



4 Click "Advising and Counseling"



Advising for international students is available in multiple languages such as English, Mandarin, and Italian.

physical nearth, financial problems, and family matters. Two fullume faculty members in the center for International Education are available for consultation. Most departments at Kobe University also have faculty and staff to offer advice for international students.

Please confirm the advising and counseling hours of the Center for International Education from the URL below.

▶ timetable 🖉

International Student Advisors Prof. Languages available: English, Italian, and Japanese

TEL (078) 803-5279 #5279

(AT)kobe-u.ac.jp *Please change [AT] to @.

Associate Prof.

TEL (078) 803-5296 #5296

{AT}port.kobe-u.ac.jp







Research & Publication ~

O Access O Sitema

Advising and Counseling

The majority of departments at Kobe University conduct international student counseling where
international students have access to advice on matters concerning their studies and daily life in
Japan. In collaboration with these departments, the Center for International Education endeavors to

Adı ► Ac

▶ Fa

Follow the steps to apply for various Japanese classes available from beginner level through advanced.

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How to take Japanese classes

Please check the instructions of the GEC Japanese Language Program leaflet below for information on taking the GEC Japanese language courses this semester.

• GEC Japanese Language Program leaflet [PDF]

[Contents of the leaflet]

- 1. Types of Japanese Language Classes
- 2. The process for applying to take Japanese Language Classes
- 3. Consultation on registering for courses
- 4. Things to check before taking classes
- 5. How to register for classes
- 6. Notes for taking classes
- 7. FAQ

<Related links>

- >Online Placement Test (GEC-JTest C)
- >The application form for the intensive Japanese Language Course [EXCEL] 🖈
- >URIBO-Portal: Access to the Academic Affairs Information System&LMS 'BEEF' (URIBO-

Portal (2)

>How to use 'BEEF' (How to take GEC Japanese Classes) (YouTube C)

8 Click "Alumni"



International student alumni events are held in Tokyo, Osaka, and overseas through the Kobe University International Alumni Network.

Kobe University International Student Alumni Association (Tokyo/ Osaka)

We held an alumni association event by Kobe University or an international student alumni association event in Osaka and Tokyo.

• Kobe University International Alumni Net





Click "Global Career Seminar"

Advising & Counseling ~ Summer & Winter Program ~ Research & Publication ~ Seminar / Events ~ Alumni ~ Study Abroad Fair KISS Int'l Students' Symposium Global Career Seminar Global Career Seminar Alumni Alumni Alumni	University for Promotion of Higher Education al Education Center 設備 グローバル教育センター		O Access O Sitema	ap OLink OContact <mark>(</mark>	JAPANESE
KISS Int'l Students' Symposium Global Career Seminar KISS Int'l Students' Symposium Bobal Career Seminar	Advising & Counseling $ imes $	Summer & Winter Program ~	Research & Publication $ $	Seminar / Events ~	Alumni ~
Alumni Global Career Semior Alumni Alumni			Study Abroad Fair		
Alumni Alumni			KISS Int'l Students' Sym	nposium	
► Alumni		Alumni	Global Career Seminar		
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students must continue not only during their studies but also after			►A	lumni	
	students must continue not o	nly during their studies but also	after		

Information about the dates of upcoming (and past) seminars, their contents, and how to apply is available (some Japanese ability required).





2022 Joining the Workforce Seminar

Date and time	February 21, 2023 (Tue)15:10-16:40• Business CommunicationFebruary 24, 2023 (Fri) 15:10-16:40• Japanese Corporate Culturethrough Case Studies	
Place	Global Education Center 2 F BIRD's EYE, Rokkodai 2 nd Campus	
Object	International students of Kobe University who will start working at Japanese companies in April 2023	
Hoe to-Apply	Application required. <u>https://forms.gle/ijpR9qtazx7FeZSg9</u>	
Host	GEC Global Education Center, Kobe University	



12 Click this image in the sidebar to access G-Navi.

bruary 24, 2023 (Fri) 15:10-16:40 · Japanese Corporate Culture rough Case Studies

obal Education Center 2 F BIRD's EYE, Rokkodai 2nd Campus

ernational students of Kobe University who will start working at panese companies in April 2023

plication required. https://forms.gle/ijpR9qtazx7FeZSg9

:C Global Education Center, Kobe University

2021 Joining the Workforce Seminar 🖉

AREER SEMINAR

:00-18:30, Wednesday

av 11th. May 25th. 2022



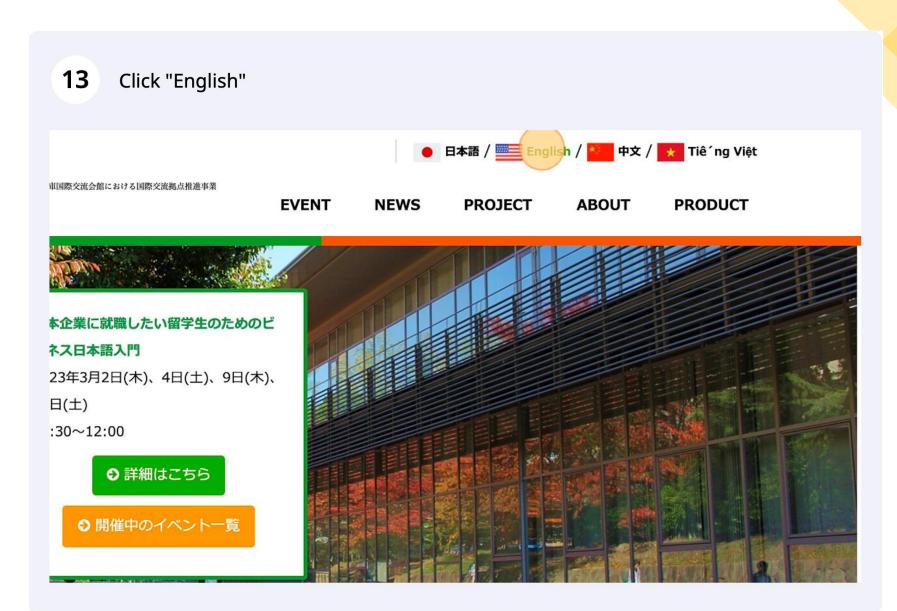
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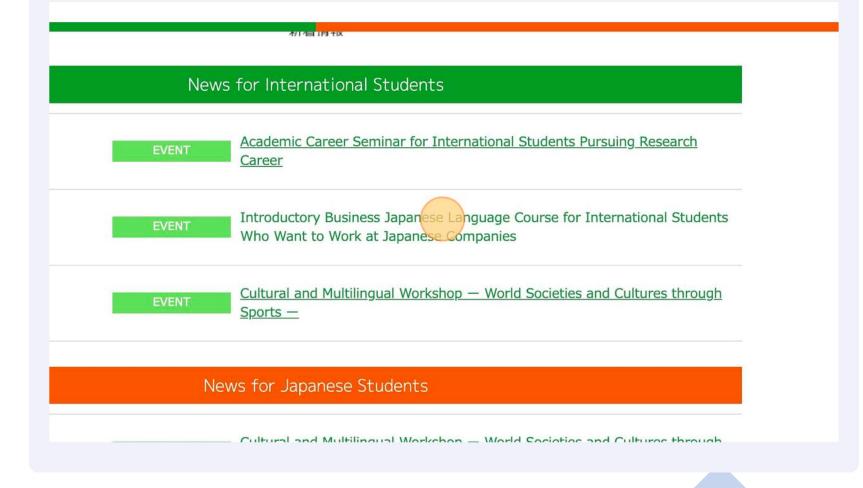
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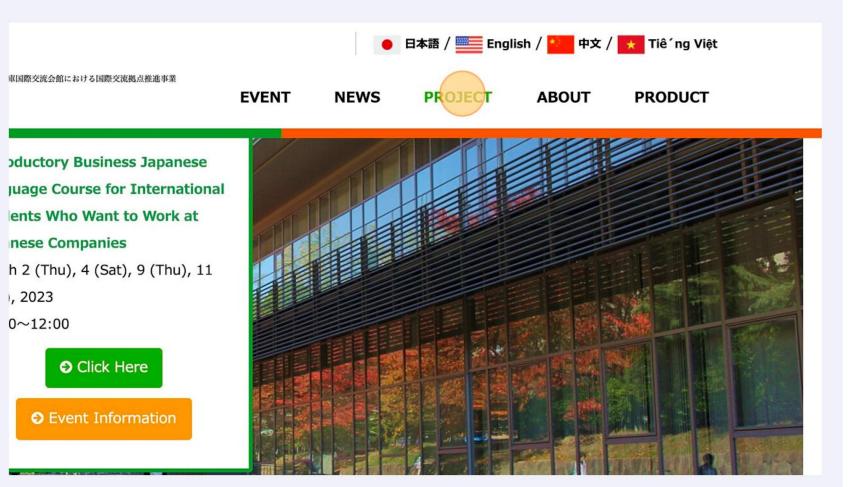




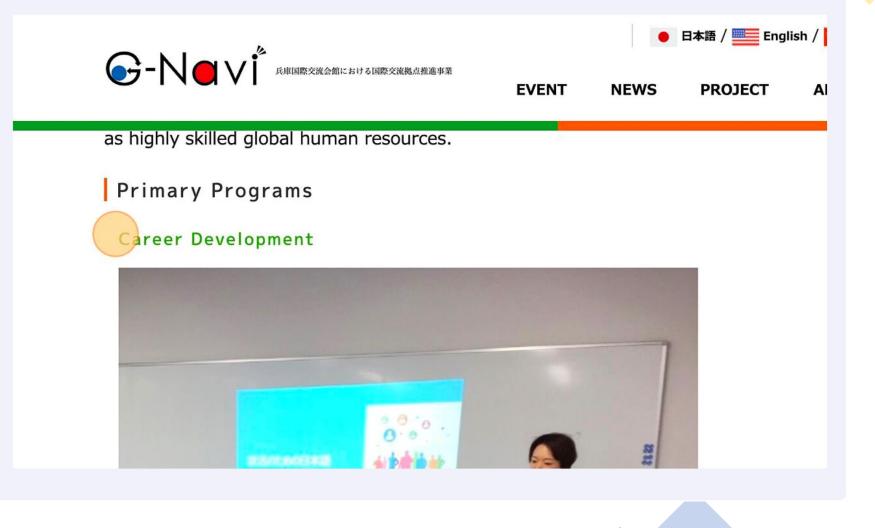
Information about upcoming and past events, such as "Introductory Business Japanese Language Course for International Students Who Want to Work at Japanese Companies," is available from the homepage.



15 Click "PROJECT"



Career Development events are held for throughout the year for international students in Hyogo prefecture.



17 Click "More information" to learn about various available support.



sed in Kobe, G-Navi offers free courses and events for international students in Hyogo Prefecture e seeking employment in Japan. The program is designed to improve business Japanese language d promote exchanges between Japanese students and companies, and provides many learning portunities through interaction among participants.

C More information

udy and Research Support

Click to apply for the "Introductory Business Japanese Language Course for International Students Who Want to Work at Japanese Companies".

Business Japanese Course

Aims for students to acquire the Japanese language skills needed for job hunting in Japan and practical language skills required after employment.

Introductory Business Japanese Language Course for International Students Who Want to Work at Japanese Companies Click here for details and application

Pre-Employment Career Support

G-Navi provides workshops for students to learn about life as new employees and the skills they will need after employment.

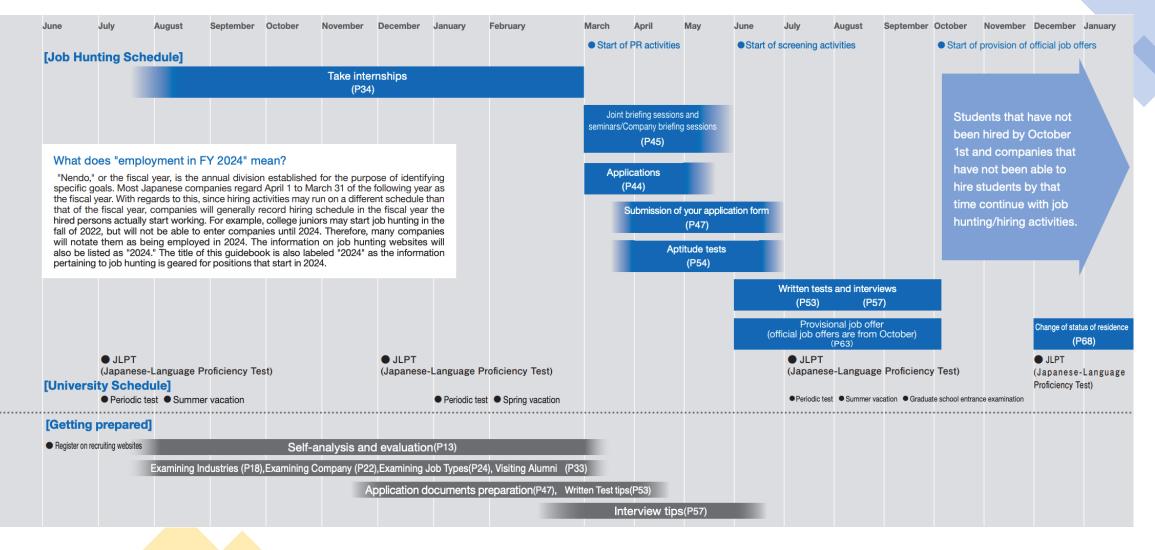
Industry Research S Exchange Events

G-Navi holds seminars for international students who are job hunting, enabling company representatives.

Contents



Job Hunting Schedule (Spring '24 Graduation)



Source: 2024 Job Hunting Guide for International Students (JASSO) https://www.jasso.go.jp/en/ryugaku/after_study_j/job/guide.html

Job Hunting Schedule (Global Career Dev. Program at Kobe U)

学年 学部3年生 / 修士1年生 / 修士2年生		
2月-3月 4月 5月 6月 7月 8月 9月 10月 11月 12月 1月		
増 日本語授業 ビジネス日本語 IA ビジネス日本語 IB ビジネス日本語 IB		
X ※いずれかを選択 こシケヘロや品 IIA こシケヘロや品 IIA こシケヘロや品 IIA こシケヘロや品 IIA		
日本語特別演習 IA(N1 対策) 日本語特別演習 IB(N1 対策) 日本語特別演習 IA(N1 対策) 日本語特別演習 IB(BJT 対策)	Jananoso Languago Classo	
〈入門編〉キャリアデザイン 〈実践編〉業界企業分析、 日本の就活 筆記試験・応募書類・面接対策等	Japanese Language Classes	
GLOBAL CAREER SEMINAR 理系留学生向け ES 対策 面向理科学生「就职研讨会」		
セミナー Japanese Corporate Culture Understanding Seminar Useful Japanese for Job Hunting Resume writing Self-Presentation		
G-Naviブロジェクト (兵庫国際交流会館を拠点として (兵庫国際交流会館を拠点として) 基礎ビジネス 日本語入門 就活のための日本語講座		
ひょうご留学生インターンシップ 書類提出 学内選考 ガイダンス・交流会・面談 オリエンテーション 裏智期間 報告会 事後研修		
インターンシップ インターンシップ報告会 夏休みインターンシップ セルターンシャプ 報告会	Job Illusting Considers	
Internship Debrieting and Into Session	Job Hunting Seminars	
企業説明会 留学生のための GLOBAL JOB Fair 「日本企業を知る(留学生積極的採用企業の紹介)、OBOG、外国籍社員、内定者との交流会」	-	
交流会 面子生のためのGLOBAL JOB Pail 企業との交流会 Online Round-table Sessions with Major Japanese Corporations		
JLPT (日本語能力試験) 7月受験申込 7月受験 12月受験申込 12月受験申込		
資格/試験 BJT (ビジネス日本語能力テスト) 団体受験申込 BJT セミナー 団体受験		
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日本語特別演習 IA(N1 対策) 日本語特別演習 IB(N1 対策) 日本語特別演習 IB(N1 対策)	寺別演習 IA(N1 対策) 日本語特別演習 IB(BJT 対策)	
	内定者のための 新社会人セミナ	
	相社会人とミン	
Company Info Sessions,		
Jobs Fairs, etc.		
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日本		
Professional Certifications,		
Professional Certifications,		
Professional Certifications, Image: Certifications, Exams, etc. Source: Global Career Development Programmer	am at Kobe U—Program Overview	

http://www.career.kobe-u.ac.jp/images/overseas_student_info/G-C-D-P.pdf

My Job Hunting Schedule (April 2021-May 2022)

April-May 2021

- Career Center job hunting seminars
- Global Career Seminar (Part 1 Introduction)
- Applied to <u>Hyogo International Student Internship</u>
 program

June-July

- G-Navi Japanese Language for Job Hunting course
- Internship Pre-Training seminars
- JLPT N1

August-September

- Internship at company in Kobe for 1 week*
- Global Career Seminar (Part 2 Practical)

October-November

- GEC Japanese Classes
- Global Career Seminar cont.
- Company info sessions organized by Global Career Dev. Program
- BJT
- Int'l student online job fair (Job Haku)

December-January 2022

- Winter internship fair (Mynavi)
- Kobe U "Industry Research Seminar" (online job fair)

February-March

- Kobe U "Industry Research Seminar" cont.
- Job fair (Kobe U)
- Int'l student online job fair (<u>Connect Job</u>)
- Int'l student online job fair (Global Leader Navi)
- "Understanding Japanese Corporate Culture Seminar" (Global Career Dev. Program)
- Company info sessions, entry, etc.
- BJT

April-May

- Global Job Fair (Global Career Dev. Program)
- Entry, interviews, company visits, etc.

Total company info sessions: 60+

Advice

1. Make use of the following words of wisdom in your job hunting:

Knowledge is power / 知識は力なり

You don't know what you don't know / 何がわからないのかわからない

The early bird gets the worm / 早起きの鳥は虫を捕らえる (早起きは三文の徳)

- 2. Participate in as many events as possible without worry!
- 3. Collect a lot of information, track patterns, reflect, and stay organized (e.g., Google Apps).
- 4. When in doubt, reach out to others for advice (e.g., Career Center, alumni, Japanese friends, etc.).
- Figure out your priorities (e.g., work-life balance, industry, location, etc.), but keep an open-mind. (see <u>The paradox of choice</u> – subtitles in 40+ languages)



Thanks for joining!

Good luck on your own job hunt!